

**Travel Expense and Accommodation Rates - Effective April 1, 2019****Appendix A****Meals and Incidental Expenses****1. Full Days on Travel Status (includes meals and incidentals)**

The amount claimed up to a maximum of:

<u>Yukon</u>	<u>NWT</u>	<u>Nunavut</u>	<u>Rest of Canada</u>	<u>Alaska</u>	<u>Rest of USA</u>
\$119.15 Cdn	\$133.85 Cdn	\$171.90 Cdn	\$108.55 Cdn	\$119.15 US	\$108.55 US

**2. Partial Days on Travel Status**

The amount claimed up to a maximum of:

	Yukon (Cdn)	NWT (Cdn)	Nunavut (Cdn)	Rest of Canada (Cdn)	Alaska (US)	Rest of US (US)
Breakfast	\$21.15	\$26.00	\$27.30	\$20.50	\$21.15	\$20.50
Lunch	\$21.45	\$28.20	\$36.95	\$20.10	\$21.45	\$20.10
Dinner	\$59.25	\$62.35	\$90.35	\$50.65	\$59.25	\$50.65

**3. Incidental Expenses**

<u>Canada</u>	<u>US</u>
\$17.30 Cdn	\$17.30 US

**4. Distance Allowance for Private Vehicle**

61.5 cents per kilometer

Minimum daily rate for mileage of \$2.35

**5. Long Distance Telephone Calls**

Starting on the 3<sup>rd</sup> day of continuous travel, personal phone calls @ \$10.00 per day

**6. Accommodation Rates****Lodging at a commercial establishment**

Actual expenses for lodging at a commercial establishment as pre-authorized prior to travel

**Lodging at a private accommodation**

\$50.00 per night

**Free accommodation from a private business or a government**

No claim shall be paid by YWCHSB